

# Working with Data Filters in MS Excel

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## **Lab**

You have a dataset containing sales records for multiple products across various regions. Use **Data Filters** in Excel to extract specific information.

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### **Example Setup in Excel:**

	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>
<b>1</b>	<b>Order ID</b>	<b>Product</b>	<b>Region</b>	<b>Salesperson</b>	<b>Sales Amount</b>
2	001	Laptop	North	John Doe	1200
3	002	Smartphone	South	Jane Smith	800
4	003	Tablet	East	Mike Johnson	600
5	004	Laptop	West	Sarah Brown	1500
6	005	Smartphone	North	John Doe	700
7	006	Monitor	South	Jane Smith	400
8	007	Tablet	North	Mike Johnson	500

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### **Tasks:**

1. **Filter by Product:** Display only the rows where the product is "**Laptop**".
  2. **Filter by Region:** Display only the rows where the region is "**North**".
  3. **Filter by Multiple Conditions:** Display rows where the **Region is "North"** and the **Sales Amount is greater than 1000**.
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